



To: Executive Councillor for Community Development and Health
Report by: Head of Refuse and Environment
Relevant scrutiny committee: Community Services Scrutiny Committee 17/3/2011
Wards affected: All Wards

STATUTORY ENFORCEMENT WORK PLAN FOR HEALTH AND SAFETY LAW ENFORCEMENT 2011/2012
Not a Key Decision

1. Executive summary

- 1.1 The Health and Safety Executive require each health and safety enforcement authority to produce a Health and Safety Enforcement Work Plan which outlines the Authority's work programme to ensure that businesses in the City comply with the relevant legislation
- 1.2 The document provides a reference point to allow the service to be reviewed against its objectives whilst still allowing the flexibility to respond to urgent incidents
- 1.3 The aim of the Health and Safety Enforcement Work Plan is to:
 - Provide information about the health and safety enforcement aspect of the Food and Occupational Safety Service
 - Identifies the means by which the service will be provided
 - Identifies how the service will meet relevant performance targets and standards
 - Demonstrate a balanced and considered enforcement approach
- 1.4 It is recognised that Best Value plays a central role in the planning and delivery of the service, and the service utilises this framework in the development of its Work Plan and the delivery of health and safety law enforcement

2. Recommendations

The Executive Councillor is recommended:

- 2.1 To approve the attached Statutory Enforcement Work Plan for Health and Safety Law Enforcement 2011/2012

3. Background

- 3.1 The Refuse and Environment Department is responsible for enforcing health and safety legislation for specific types of business activity e.g. offices, shops and restaurants, within the City of Cambridge. The Department has for many years produced its own general service plan that includes reference to health and safety enforcement work.
- 3.2 The Health and Safety Executive, in its guidance to local authorities under Section 18 of the Health and Safety at Work etc. Act 1974, introduced a requirement that each Local Authority should produce a dedicated Health and Safety Enforcement Work Plan and that the Plan is presented for approval to the appropriate Member forum.

4. Implications

- 4.1 **Financial Implications** – there are no additional costs associated in producing this Enforcement Work Plan
- 4.2 **Staffing Implications** – none except in the production of the Service Plan
- 4.3 **Equal Opportunities Implications** – health and safety is designed to protect all members of the community
- 4.4 **Environmental Implications** – health and safety enforcement is designed to provide a safer environment for all members of the public
- 4.5 **Community Safety** – none except those linked to (4.4) above

5. Background papers

These background papers were used in the preparation of this report:
HSC Guidance note to local authorities under Section 18, HASWA
Health and Safety Enforcement Policy
HELA Guidance on Inspection LAC 67/1 (revision 3)

6. Appendices

Appendix 1: Statutory Enforcement Work Plan for Health and Safety Law Enforcement 2011/2012

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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